





# 2024 - 2025 School Emergency Drill Form


## Sheridan Elementary School

### Evacuations/Fire Drills

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill #1	9/12/24 (Th)	10:00 am	
Fire Drill #2	9/25/24 (W)	8:30 am	
Fire Drill #3	10/16/24 (W)	1:00 pm	
*Fire Drill #4	5/14/25 (W)	12:35 pm	
Fire Drill#5	5/30/25 (F)	9:30 am	
<i>*Passing Time, Lunch or Recess Drill</i>			

Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill #1	10/8/24 (Tu)	1:15 pm	
Lockdown Drill #2	1/15/25 (Tu)	8:45 am	
Lockdown Drill #3	3/7/25 (F)	10:00 am	

Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill #1	11/4/24 (M)	2:15 pm	
Tornado Drill #2	4/10/25 (Th)	1:00 pm	