

2024-2025 School Emergency Drill Form

Ottawa Elementary School

Evacuation/Fire Drills

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill #1			
Fire Drill #2			
Fire Drill #3			
Fire Drill #4			
Fire Drill #5			
Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill #1	9/17/24	10:00am	Jodis K
Lockdown Drill #2			
Lockdown Drill #3			
Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill #1			
Tornado Drill #2			