



Growing Together • Learning Together

NORTHMEN FOREVER

PUBLIC SCHOOLS OF PETOSKEY

Regular School Board Meeting

Thursday, June 20, 2024, 7:00 PM

Spitler Administration Building, 1130 Howard Street, Petoskey, MI 49770

Mark Ashley: Absent
Jenni Attie: Present
Beth Flynn: Present
Denise Petoskey: Present
Kathy Reed: Present

1. Call to Order and Roll Call
Called to order at 7:00PM.
2. The Pledge of Allegiance
First Vice President Reed led the Pledge of Allegiance.
3. Hearing: Budget Hearing
Mr. Melching, Director of Finance, spoke during the Budget Hearing and provided a presentation to the Board and community.
4. Presentation: Sustainability Club
Two members of the Sustainability Club provided a presentation to the Board. The Club has raised a total of \$19,000 for solar panels.
5. Presentation: Literacy Body of Evidence
Becky Smith, Director of Teaching and Learning, introduced Sam Willson, Erika Leppien and Kristina Ruckman. They provided a Literacy Body of Evidence presentation to the Board.
6. Presentation: Curricular Tools for students with Cognitive Impairments

Jenn Lorence, Special Education Coordinator, provided a presentation on Curricular Tools for students with Cognitive Impairments.

7. Audience Participation

Nate Gross, Petoskey

- Happy to work in this District
- Thank you to colleagues

Matt McSweeney, Petoskey

- Best school year
- Administrators at the high school set a high bar
- Thank you to Dr. Leslie and Trustee Reed for attending the PEA Retirement Party
- Thank you to Board members for attending the different activities in the District
- Thank you for being out and about in the District
- Thank you to Connie Lansing and Sara Jonker for their kindergarten celebration
- Thank you to Jenn Lorence for her leadership

Joe Sturm, Petoskey

- Thank you to the summer school staff at all three levels

Ken Coffey, Petoskey

- Senior citizens should not have to pay to get into sporting events

8. Recognition: Acknowledgment of Retirees

Dr. Leslie acknowledged the staff members that retired at the end of the 23-24 school year.

Retirements	Position	Effective Date
Lola Erleben	Lincoln Para-Professional	June 7, 2024
Carolyn Krueger	Sheridan Para-Professional	June 7, 2024
Brent Hewitt	Coordinator Of Non-Instruction	June 30, 2024
Zach Jonker	PHS Teacher	June 30, 2024
Anne Kurburski	PMS Teacher	June 30, 2024
Lynne Lesky	PHS Teacher	June 30, 2024
Elsa Martin	PMS Teacher	June 30, 2024
Diane Munson	PHS Counseling Secretary	June 30, 2024
Jason Purcell	PMS Assistant Principal	June 30, 2024
Bryan Shaw	PMS Teacher	June 30, 2024
Mike Wargel	PMS Teacher	June 30, 2024

9. Resolution: Approval - Minutes

Dr. Leslie recommended the Board's approval of the minutes below.

- Regular Meeting Minutes, May 16, 2024
- Closed Session Meeting Minutes, May 16, 2024 (walked in)
- Special Meeting Minutes, May 24, 2024
- Special Meeting Minutes, June 18, 2024 (walked in)
- Closed Session Meeting Minutes, June 18, 2024 (walked in)
- Closed Session Meeting Minutes, June 18, 2024 (2) (walked in)

Moved that the written minutes be approved as recorded. This motion, made by Beth Flynn and seconded by Denise Petoskey, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

10. Resolution: Approval - Warrants

Dr. Leslie recommended the Board's approval.

Moved that the warrants paid, as submitted by the administration, be approved in the amount of \$5,662,478.80. This motion, made by Denise Petoskey and seconded by Beth Flynn, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

11. Resolution: Approval - Lease-to-Own Agreement with Apple Computer Corporation

In order to replace our existing K-12 student devices, which are at their end-of-life, the State of Michigan allows us to enter into lease agreements with vendors using sinking funds. This gives us the opportunity to spread the cost of purchases out over time. We are proposing to enter into a zero percent interest lease-to-own agreement with Apple Computer Corporation which will replace all of our student computing devices.

This arrangement provides the district with benefits such as new staff/student devices every four (4) years, AppleCare (a 100% repair/replace warranty), a budgetable dollar amount each year, and the ability to sell back the existing devices for roughly half price every four (4) years. Dr. Leslie recommended the Board's approval.

Moved to approve the resolution as prepared by the district's legal counsel for the execution and delivery of the master lease purchase agreement; and the execution and delivery of schedule No. 1 (Apple Inc. Education Price Quote) to the master lease purchase agreement (Exhibit A). This motion, made by Jenni Attie and seconded by Denise Petoskey, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

12. Resolution: Approval - Food Service Bids for High School Serving Line, Furniture and Decor
At the end of the 2022-23 fiscal year, the Food Service Fund had a fund balance in excess of the amount allowed by MDE. MDE requested that the District develop a fund balance spend down plan and submit it to MDE for approval. MDE approved our plan, which included improvements to the serving line at the High School and the purchase of new tables, chairs, and booths for student seating in the cafeteria. Dr. Leslie recommended the Board's approval.

Moved to approve the bid from Stafford Smith, Inc. in the amount of \$445,884.02. This motion, made by Jenni Attie and seconded by Beth Flynn, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

13. Resolution: Approval - Membership Renewal Michigan High School Athletic Association
According to Michigan Attorney General Opinion #4795 of 1977, any local board of education, which desires to do so, may voluntarily join the MHSAA by adopting the rules of the association and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization. Dr. Leslie recommended the Board's approval.

Moved that the resolution for membership with MHSAA for 2024-2025 be approved as attached. This motion, made by Denise Petoskey and seconded by Jenni Attie, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

14. Resolution: Approval - Extend Superintendent Contract

The Board conducted an evaluation of Dr. Leslie on June 18, 2024. At the conclusion of that evaluation, the Board rated Dr. Leslie's job performance as "Highly Effective." While the Board noted that there is always room for improvement, the Board concluded that Dr. Leslie had met and/or exceeded their expectations, with numerous accomplishments "above and beyond" their expectations. Dr. Leslie's current contract expires on June 30, 2026. Based on his recent evaluation, First Vice President Reed recommended that Dr. Leslie's contract be extended through June 30, 2027.

Moved to extend Superintendent Leslie's contract for an additional year through June 30, 2027. This motion, made by Beth Flynn and seconded by Denise Petoskey, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

15. Resolution: Approval - Administrative Contract Extensions

Contracts for members of the administrative staff are considered for extensions annually. Dr. Leslie recommended that the Board extend the contracts of the following listed administrators to cover the period commencing July 1, 2024, and ending June 30, 2026:

- Howard Bates - Director of Technology
- Joel Dohm - Athletic Director
- Deidra Gamble - High School Principal
- Ron Griffin - Maintenance/Custodial Supervisor
- Rob Harris - Assistant High School Principal
- Victor Harris - Assistant Director of Technology

- Jason Latz - Lincoln Elementary Principal
- Bill Melching - Director of Finance
- Mark Oberman - Sheridan Elementary Principal
- Jodi Schreiber - Ottawa Elementary Principal
- Becky Smith - Director of Teaching & Learning
- Jonathon Wilcox - Middle School Principal

Moved to accept the superintendent's recommendation as to the extension of the administrative contracts. This motion, made by Denise Petoskey and seconded by Jenni Attie, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

16. Resolution: Approval - 2023-24 General Fund Final Budget

Budgets are revised periodically throughout the year to reflect changes in projected revenues and expenditures. The General Fund budget includes many changes that have occurred since the board adopted budget revision #2. Dr. Leslie recommended the Board's approval.

Moved to approve the revised 2023-24 General Fund Final Budget as presented. This motion, made by Beth Flynn and seconded by Jenni Attie, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

17. Resolution: Approval - 2023-24 Sinking Fund Final Budget

Budgets are revised periodically throughout the year to reflect changes in projected revenues and expenditures. The revised Sinking Fund budget includes changes that have occurred since the board adopted the Sinking Fund budget. Dr. Leslie recommended the Board's approval.

Moved to approve the revised 2023-24 Sinking Fund Final Budget as presented. This motion, made by Denise Petoskey and seconded by Jenni Attie, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

18. Resolution: Approval - 2024-25 General Fund Budget

The district is required to hold a budget hearing annually before adopting the budgets for the upcoming fiscal year. At the budget hearing, the proposed General Fund Budget was presented including the assumptions used in preparing the budget. The budget projects revenues totaling \$39,286,408 and expenditures totaling \$40,791,631, which results in an operating shortfall of \$1,505,223. The budget projects a fund balance on June 30, 2025, of \$8,872,631. Dr. Leslie recommended the Board's approval.

Moved to approve the 2024-25 General Fund budget, which includes levying 18 mills on all non-homestead properties to be used for district operations, as presented by the administration. This motion, made by Jenni Attie and seconded by Denise Petoskey, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1

19. Resolution: Approval - 2024-25 Sinking Fund Budget

The district is required to adopt a budget for the Sinking Fund annually. The budget is to be adopted by the Board of Education prior to the start of the new fiscal year which is July 1st. The 2024-25 Sinking Fund Budget includes revenues totaling \$3,167,439 and expenditures totaling \$3,802,436, which results in an operating shortfall of \$634,997. The budget projects a fund balance on June 30, 2025, of \$859,452. Dr. Leslie recommended the Board's approval.

Moved to approve the 2024-25 Sinking Fund budget as presented by the administration. This motion, made by Denise Petoskey and seconded by Beth Flynn, Passed.

Mark Ashley: Absent
Jenni Attie: Yea
Beth Flynn: Yea
Denise Petoskey: Yea
Kathy Reed: Yea
Yea: 4, Nay: 0, Absent: 1

20. Resolution: Approval - 2024-25 Food Service Fund Budget

The district is required to adopt a budget for the Food Service fund annually. The budget is to be adopted by the Board of Education prior to the start of the new fiscal year which is July 1st. The 2024-25 Food Service Fund Budget includes revenues totaling \$1,414,813 and expenditures totaling \$1,348,66, which results in an operating surplus of \$66,147. The budget projects a fund balance on June 30, 2025, of \$411,560. Dr. Leslie recommended the Board's approval.

Moved to approve the 2024-25 Food Service Fund budget as presented by the administration. This motion, made by Jenni Attie and seconded by Denise Petoskey, Passed.

Mark Ashley: Absent
Jenni Attie: Yea
Beth Flynn: Yea
Denise Petoskey: Yea
Kathy Reed: Yea
Yea: 4, Nay: 0, Absent: 1

21. Educational Reports

Elementary Updates provided by Mark Oberman:

- Fifth Grade visits Camp Daggett
- Fifth Grade visits Middle School
- End of year classroom celebrations
- Field trips
- Field Day
- Great academic data
- Teacher evaluations
- Summer School
- Construction
- Planning for fall

Middle School Updates provided by Jon Wilcox:

- Assessment scores exceeded expectations
- Retirements
- New hires
- Assistant principal interview
- End of Year Ceremony awards
- Sixth grade parent orientation
- Update on the student that was injured at the Silver Lake Sand Dunes
- Summer school

High School Updates provided by Deidra Gamble:

- Summer school
- Polaris program
- PBIS (Positive Behavior Interventions and Supports)
- E-Sports
- PRIDE (Personal Integrity, Respect, Inclusivity, Dedication, and Engagement) assembly

Teaching and Learning Updates provided by Becky Smith:

- Christ Child donation for book vending machines
- Growing Readers Together program at the District Library
- Student assessment data review
- Preschool enrollment update
- Kindergarten enrollment update
- New hires
- New teacher orientation
- PEF (Petoskey Education Foundation)
- Assessment calendar
- CharEm collaboration
- Administration team building at Camp Daggett

22. Board of Education Reports

Trustee Flynn

- Decision Day
- Community Housing Town Hall - Collaborative Actions for Housing Solutions

Trustee Attie

- Native American Blanket Ceremony
- Field Day
- Sporting events
- Graduation

Trustee Petoskey

- Title VI Year end celebration
- Blanket Ceremony
- The passing of Dr. Ronan, former superintendent
- Community Housing Town Hall - Collaborative Actions for Housing Solutions
- Negotiations

Trustee Reed

- Blanket Ceremony
- Decision Day
- Graduation
- PEA retirement party
- Negotiations

23. Financial Report

A financial report was provided by the Director of Finance.

24. Superintendent's Report

- Community Housing Town Hall - Collaborative Actions for Housing Solutions
- Blanket ceremony
- Middle school assistant principal position update
- Jenn Lorence - new position at the ISD
- Matt Saunders - new position within the District
- Both positions will be posted on Monday
- PEA Negotiations update
- School of Choice
- Construction
- Jon Wilcox - Principal of the Year award
- Bullying Report

2024				
	PHYSICAL	VERBAL	CYBER	TOTAL
PHS	2	4	3	9

PMS	1	8	0	9
ELEMENTARY	0	2	0	2
Total	3	14	3	20

25. Audience Participation

Robin Ingalls, Petoskey

- Thank you to the staff and Board for their support for the Special Populations students
- All buildings are doing a great job supporting students where they are at

Joe Sturm, Petoskey

- Thank you to the Board for recognizing the housing crisis

26. Adjournment

The meeting adjourned at 9:10PM.

Moved to adjourn the meeting. This motion, made by Denise Petoskey and seconded by Jenni Attie, Passed.

Mark Ashley: Absent

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 4, Nay: 0, Absent: 1