



Growing Together • Learning Together

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# NORTHMEN FOREVER

PUBLIC SCHOOLS OF PETOSKEY

Regular School Board Meeting

Thursday, May 16, 2024, 7:00 PM

Spitler Administration Building, 1130 Howard Street, Petoskey, MI 49770

Mark Ashley: Present

Jenni Attie: Present

Beth Flynn: Present

Denise Petoskey: Present

Kathy Reed: Present

1. Call to Order and Roll Call  
Called to order at 7:00PM.
2. The Pledge of Allegiance  
President Ashley led the Pledge of Allegiance.
3. Presentation: Elementary Student Support Specialists  
The Elementary Student Support Specialists provided a presentation to the Board.
4. Audience Participation  
Jeremy Hall, Petoskey
  - Disappointed that bullying was not on the agenda.
  - Will there be any action taken?Kate Barbour, Petoskey
  - Runners by the Bay
  - PE monthly challenges
  - Kindergarten & Fifth Grade Buddies
  - Central and Sheridan Field DayJoe Sturm, Petoskey

- Thank you to the English department at the high school

Morgan Saunders, Petoskey

- Reviewed the "positives" at Petoskey Schools

Jamie Whitley, Petoskey

- Shout out and thank you to the staff and administration at the high school

Shannon Ledig, Petoskey

- STEM day
- Shout out and thank you to staff and administration

Lauren Liebler, Petoskey

- Thank you to the teachers and administrators at Lincoln and the Middle School

Shelley Gudmunsen, Petoskey

- Battle of the Books at Central

Tamara Kolodziej, Petoskey

- American College Application Campaign 2023 School of Excellence Award recipient
- College and Career readiness

Lisa Penberthy-Keene

- PEA Contract flexibility

5. Resolution: Approval - Minutes

Dr. Leslie recommended the Board's approval of the minutes below.

Regular Meeting Minutes, April 18, 2024

Closed Session Meeting Minutes, April 18, 2024

Special Meeting Minutes, May 7, 2024

Closed Session Meeting Minutes, May 7, 2024

Moved that the written minutes be approved as recorded. This motion, made by Jenni Attie and seconded by Beth Flynn, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0

6. Resolution: Approval - Warrants

Dr. Leslie recommended the Board's approval.

Moved that the warrants paid, as submitted by the administration, be approved in the amount of \$3,194,137.50. This motion, made by Denise Petoskey and seconded by Kathy Reed, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0

7. Resolution: Approval - Employment Recommendation

Dr. Leslie recommended the below candidates for approval for the 2024-2025 school year.

- Mindy Horn High School Assistant Principal
- Bradley Boven High School Social Studies Teacher
- Shannon Kelsey High School English Teacher
- Shawn Lanter High School Social Studies Teacher
- Heather Donn Middle School Career Exploration Teacher

Moved that the listed candidate(s) be appointed to their corresponding position(s) for the 2024-2025 school year. This motion, made by Kathy Reed and seconded by Jenni Attie, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0

8. Resolution: Approval - CharEm ISD General Fund Budget

State legislation requires local school boards to examine and support the ISD's General Fund budget, or alternatively may reject the budget and submit suggested revisions to the ISD for consideration. The ISD is not required to act upon the suggested revisions.

Under law, the local/constituent school board "shall review the proposed intermediate school district budget and shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget...." MCL 380.624(2)(b).

Moved to support the Char-Em ISD General Fund Budget resolution as presented. This motion, made by Jenni Attie and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0

9. Resolution: Approval - Schools of Choice Openings

Dr. Leslie recommended that we have a limited number of open seats. This will allow the District to make decisions based upon the number of students per grade level. This also allows the District to add additional students on the third Monday in August. A background check will be completed for all school of choice students before acceptance into the schools of choice program.

The Schools of Choice window will be open from May 20, 2024, through June 14, 2024, with the below number of open seats per grade level.

kindergarten 30

1st grade 20

2nd grade 20

3rd grade 20

4th grade 10

5th grade 10

6th grade 30

7th grade 20

8th grade 20

9th grade 20

10th grade 30

11th grade 8

12th grade 2

Moved that the process for schools of choice enrollment is Option One: Limited Number of Open Seats with the maximum number of open seats per grade level as presented. This motion, made by Beth Flynn and seconded by Kathy Reed, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea  
Denise Petoskey: Yea  
Kathy Reed: Yea  
Yea: 5, Nay: 0

10. Resolution: Approval - 2024 Tax Rate Request (L-4029)

Annually, the district is required to provide the Tax Rate Request (L-4029) document to townships and cities within the district. The request provides the municipalities with the tax rates the district will be levying in 2024 for non-homestead operating, sinking fund and debt retirement purposes. The district levies taxes in the summer for properties in the City of Petoskey and in the winter for all other properties.

Moved to approve the Tax Rate Requests (L-4029) as presented. This motion, made by Kathy Reed and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea  
Jenni Attie: Yea  
Beth Flynn: Yea  
Denise Petoskey: Yea  
Kathy Reed: Yea  
Yea: 5, Nay: 0

11. Resolution: Approval - Food Service Management Company Contract

Every five years the district is required to issue a Request for Proposal (RFP) for Food Service Management services. The process is regulated by the Michigan Department of Education (MDE). The district issued the RFP and had one company, Chartwells, submit a proposal. Mr. Melching recommended the Board's approval.

Moved to approve the Food Service Management contract with Chartwells. This motion, made by Jenni Attie and seconded by Beth Flynn, Passed.

Mark Ashley: Yea  
Jenni Attie: Yea  
Beth Flynn: Yea  
Denise Petoskey: Yea  
Kathy Reed: Yea  
Yea: 5, Nay: 0

12. Resolution: Approval - 2024-25 Breakfast and Lunch Prices

Annually, the Board of Education sets prices for meals served by the Food Service Department. Due to the size of the fund balance in the Food Service Fund, the administration is recommending that meal prices for 2024-25 remain at the same levels as in 2023-24. Recommended prices are as follows:

Elementary	Breakfast	\$1.50
	Lunch	\$2.75
Secondary	Breakfast	\$1.75
	Lunch	\$3.25
Adult Meals	Breakfast	\$3.00
	Lunch	\$5.25

Moved to approve the meal prices for the 2024-25 school year as presented. This motion, made by Denise Petoskey and seconded by Kathy Reed, Passed.

Mark Ashley: Yea  
Jenni Attie: Yea  
Beth Flynn: Yea  
Denise Petoskey: Yea  
Kathy Reed: Yea  
Yea: 5, Nay: 0

13. Resolution: Approval - Sale of the Building Trades House

Annually, the district sells, to the highest bidder, the house constructed by the Building Trades program. The district received one bid for the purchase of the house. The bid amount was \$97,000 from Marin Hoffman and Leo Ouellette.

Moved to approve the sale of the house in the amount of \$97,000 to Marin Hoffman and Leo Ouellette. This motion, made by Beth Flynn and seconded by Jenni Attie, Passed.

Mark Ashley: Yea  
Jenni Attie: Yea  
Beth Flynn: Yea  
Denise Petoskey: Yea  
Kathy Reed: Yea  
Yea: 5, Nay: 0

14. Resolution: Approval - Administrative and Administrative Support Staff Salary Schedules

Due to recent court cases impacting how the Office of Retirement Services (ORS) will view annual increases when calculating employee retirement benefits, districts are encouraged to develop salary schedules for all employee groups. Doing so will help ensure that the employee's annual salary increases will be included when calculating retirement benefits.

Salary schedules have been developed for positions falling in the Administrative and Administrative Support job classifications. The salary schedules include step increases of 2.06%, which is the same as the average step increase in the PEA salary schedule. Moved to approve the Administrative and Administrative Support salary schedules as presented. This motion, made by Beth Flynn and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0

#### 15. Educational Reports

Elementary Updates provided by Jodi Schreiber:

- STEM day
- Kindergarten Round-Up
- Kindergarten registration
- Field Day
- PHS Health Occupation Teddy Bear Clinic
- Fifth grade transition events
- Field trips
- Jazz Band
- Steel Drum Band
- Runners by the Bay
- Fourth grade bike field trip
- Thank you to the volunteers

Middle School Updates provided by Jon Wilcox:

- Middle School Collage Band Concert
- Athletics
- Donuts and Discussion

- Shout out to teachers
- Band Aid Concert
- Fifth grade transition events

High School Updates provided by Deidra Gamble:

- School of Excellence Award recipient
- FAFSA completions
- US News and World Report Best High School recipient
- Advanced Placement Testing
- PBIS Matrix
- New teaching staff members
- New counseling secretary
- Award banquets
- Decision Day
- Senior Time Capsule

Teaching and Learning Updates provided by Becky Smith:

- Mentor / Mentee program
- PLC and Department Chair Leaders
- Little Northmen Preschool
- Kindergarten enrollment
- DTLC
  - Interventionist position
  - Curriculum resource
  - District Improvement Goal
  - Professional Development planning
- Native American Blanket ceremony
- STEM day
- Thank you to teachers and aides

Jenn Lorence, Special Education Coordinator

- Rockin' Robin Hood

## 16. Board of Education Reports

Trustee Flynn

- Shout out to school staff
- Wall of Gratitude at the high school



- Early College Graduation at NCMC
- Band Concert
- Teacher appreciation
- Bear River Bistro
- Native American parent meeting
- OPIE Awards Banquet

Trustee Attie

- Elementary play
- OPIE Awards Banquet
- Baagadowewin halftime at the Lacross game
- Therapy dog
- DTLC
- Scholarship night

Trustee Petoskey

- Title VI meeting
- OPIE Awards Banquet
- Baagadowewin halftime at the Lacross game
- NCMC Early College Graduation
- Bear River Bistro

Trustee Reed

- OPIE Awards Banquet
- High school assistant principal interview
- STEM day
- DTLC

Trustee Ashley

- Soccer game
- PEF scholarship
- STEM day
- Try It Tuesday
- Interview Committee
- Pedaling with a Purpose
- Thank you to staff

17. Financial Report

Mr. Melching provided a financial report to the Board.

18. Superintendent's Report

- US News & World Report best high school recipient
- Student Support Specialist
- Girls soccer team
- Fifth grade teacher candidate interview
- Elementary Enrichment play
- OPIE Awards Banquet
- CharEm CTE Banquet
- Band Collage Concert
- Middle School Band concert
- Bear River Bistro
- Jazz Band dinner
- STEM day
- Choir concert
- Scholarship Award Night
- Interviews
- Consensus Revenue Estimating Conference

19. Audience Participation

Erika Leppien, Petoskey

- Runners by the Bay

Robin Ingalls

- Scholarship Night

20. Resolution: Closed Session – Negotiation Session

Moved that the Board meet in closed session for the purpose of discussing strategies related to collective bargaining as permitted in Section 8(c) of the Michigan Open Meetings Act. This motion, made by Jenni Attie and seconded by Kathy Reed, Passed.

Roll Call Vote:

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0

The Board moved into Closed Session at 9:01PM.

The Board returned to Open Session at 9:50PM.

- Appreciate the Board's attendance at the different school events
- Appreciate the invitations to events
- Discussed appreciation for the demeanor of the Board when having tough discussions

21. Adjournment

The meeting adjourned at 9:54PM.

Moved to adjourn the meeting. This motion, made by Jenni Attie and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea

Jenni Attie: Yea

Beth Flynn: Yea

Denise Petoskey: Yea

Kathy Reed: Yea

Yea: 5, Nay: 0